

HOAAGENT.COM

Your Neighborhood is our Business



Dear Homeowner at Harvest Bluff Homeowners Association;

Welcome, we hope you are enjoying your home at Harvest Bluff. Homeowners Association Services, Inc. is honored to manage your homeowners association. We will be doing everything we can to make your lifestyle peaceful and carefree.

This will include the following:

- Common area mowing, trimming, edging, fertilizer, and weed control,
- Common area Sprinkler blow-out & start up and repairs,
- Online Payment Gateway for Assessment payments,
- Preparing the HOA 1120 H Tax form for the IRS,
- Renewing the HOA Non-Profit Corporation annual report,
- Quarterly billing and collection of the HOA Assessment,
- Liability insurance for HOA Activities for the protection of the homeowners.

Annually, the budget will be reviewed and the quarterly assessment may be altered to maintain a balanced budget and to allow for continued growth of the reserve account. Notification of any change in the budget or assessment will be provided by Homeowners Association Services, Inc. to the members of the Board for approval and to the Association, prior to a change being implemented.

2016 Association Assessments of \$75.00 are due at the beginning of each quarter. Statements will be sent quarterly ahead of each due date and courtesy reminders will be sent one time prior to adding late fees and fines.

Again, we welcome you to Harvest Bluff and hope to be a good partner in providing you with an enjoyable and carefree living experience. Please contact us with any questions or concerns at info@HOAAGENT.com or 509-922-2494.

Peg, Lance, and Kristi

Agent for Harvest Bluff Homeowner Association
Homeowners Association Services, Inc.

HOMEOWNERS ASSOCIATION SERVICES, INC
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